



Move-Out Turnover Checklist

A room-by-room make-ready checklist for landlords and property managers. Walk each unit with it, check items off, and photograph every room before and after.

PROPERTY / UNIT

MOVE-OUT DATE

TARGET RENT-READY DATE

INSPECTED BY

WALLS, PAINT & DOORS

12 ITEMS | NOTES

- ☐ Patch nail holes, dents and drywall damage
- ☐ Prime stains, water marks and patched areas
- ☐ Repaint walls (match standard unit color)
- ☐ Touch up or repaint ceilings
- ☐ Touch up baseboards and trim
- ☐ Repaint or touch up doors and frames
- ☐ Check every door opens, closes and latches
- ☐ Replace damaged door stops
- ☐ Re-key or change entry locks
- ☐ Check closet doors and tracks
- ☐ Replace missing or broken blinds
- ☐ Remove tenant-installed hooks, anchors and tape

FLOORS & CARPET

6 ITEMS | NOTES

- ☐ Deep clean or replace carpet
- ☐ Repair or replace damaged LVP or tile
- ☐ Re-grout or clean grout lines
- ☐ Secure loose thresholds and transitions
- ☐ Check for soft spots or squeaks
- ☐ Clean and buff hard floors

KITCHEN & APPLIANCES

11 ITEMS | NOTES

- ☐ Clean and test the oven, range and hood
- ☐ Clean and test the refrigerator and freezer seal
- ☐ Run the dishwasher one full cycle
- ☐ Test the garbage disposal
- ☐ Check the faucet for leaks and drips
- ☐ Check under the sink for leaks or water damage
- ☐ Re-caulk the sink and backsplash
- ☐ Tighten or replace cabinet hinges and pulls
- ☐ Repair damaged cabinet doors or shelves
- ☐ Check countertops for chips and burns
- ☐ Replace the range hood filter

BATHROOMS

10 ITEMS | NOTES

- ☐ Check the toilet for running, rocking or leaks
- ☐ Replace the toilet seat if worn
- ☐ Re-caulk the tub, shower and sink
- ☐ Clean or re-grout tile
- ☐ Check the faucet and showerhead for leaks
- ☐ Test the exhaust fan
- ☐ Check the vanity, mirror and medicine cabinet
- ☐ Replace the towel bars and toilet paper holder if loose
- ☐ Check drains for slow flow
- ☐ Look for mold or water damage around the tub

SAFETY & CODE ITEMS

7 ITEMS | NOTES

- ☐ Test every smoke detector and replace batteries
- ☐ Test CO detectors near sleeping areas
- ☐ Replace burned-out bulbs and broken covers
- ☐ Test GFCI outlets in kitchen and baths
- ☐ Check stair railings and handrails are secure
- ☐ Confirm window locks and screens work
- ☐ Check that the furnace / HVAC filter is replaced



FINAL WALK-THROUGH & PHOTOS

6 ITEMS | NOTES

- ☐ Photograph every room (wide shot plus close-ups)
- ☐ Record meter readings
- ☐ Confirm all keys, fobs and remotes are returned
- ☐ Professional clean completed
- ☐ Final walk-through signed off
- ☐ Unit listed as rent-ready